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Risk Management Department

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October 7, 2014

Signature on File

TO: Amada Walker, Principal  
**Silver Palms Elementary School**

FROM: Richard Rosa, Project Manager  
Risk Management Department

SUBJECT: Indoor Air Quality (IAQ) Assessment

<u>For Custodial Supervisor Use Only</u>	
<input type="checkbox"/>	Custodial Issues Addressed
<input type="checkbox"/>	Custodial Issues Not Addressed
_____	
_____	

On September 29, 2014, I conducted an assessment at **Silver Palms Elementary School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

*Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.*

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Shelley Meloni, Executive Director, Facilities & Construction  
Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division  
Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division  
Aston Henry, Director, Risk Management  
Sonja Coley, Senior Project Manager, Facilities & Construction  
Broward Teachers Union  
Federation of Public Employees

RR/tc  
Enc.



# IAQ Assessment

Silver Palms Elementary

 Evaluation Date September 29, 2014

 Time of Day 11:30

 Outdoor Conditions    Temperature 90.1

 Relative Humidity 63.7

 Ambient CO2 458

Fish	Temperature	Range	Relative Humidity	Range	CO <sup>2</sup>	Range	# Occupants
<span style="border: 1px solid black; padding: 2px;">167</span>	<span style="border: 1px solid black; padding: 2px;">74.1</span>	<span style="border: 1px solid black; padding: 2px;">72 - 78</span>	<span style="border: 1px solid black; padding: 2px;">51.4</span>	<span style="border: 1px solid black; padding: 2px;">30% - 60%</span>	<span style="border: 1px solid black; padding: 2px;">916</span>	<span style="border: 1px solid black; padding: 2px;">MAX 700 &gt; Ambient</span>	<span style="border: 1px solid black; padding: 2px;"></span>
Noticeable Odor		<span style="border: 1px solid black; padding: 2px;">No</span>	Visible water damage / staining?		Visible microbial growth?		Amount of material affected
Ceiling	<span style="border: 1px solid black; padding: 2px;">2' X 4' Lay in</span>		<span style="border: 1px solid black; padding: 2px;">Yes</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">4 ceiling stains</span>
Walls	<span style="border: 1px solid black; padding: 2px;">Drywall</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;"></span>
Floor	<span style="border: 1px solid black; padding: 2px;">12" x 12" Vinyl</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;"></span>
Ceiling Clean		<span style="border: 1px solid black; padding: 2px;">No</span>	HVAC Supply Grills Clean		<span style="border: 1px solid black; padding: 2px;">Yes</span>	HVAC Return Grills Clean	
Walls Clean		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Inside of Supply Duct Clean		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Inside of Return Duct Clean	
Flooring Clean		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Ceiling at Supply Grills Clean		<span style="border: 1px solid black; padding: 2px;">No</span>		
Room Surfaces Clean		<span style="border: 1px solid black; padding: 2px;">No</span>					
Trash Removed		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Exhaust Fans Working		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Unapproved Chemicals / Cleaners in Room	
Signs of Pests		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Drain Traps Wet		<span style="border: 1px solid black; padding: 2px;">N/A</span>	Air Fresheners in Room	
Room Cluttered		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Food if Stored in Room is in Sealed Containers		<span style="border: 1px solid black; padding: 2px;">N/A</span>		
Mechanical Equipment Location			<span style="border: 1px solid black; padding: 2px;">FISH 186</span>			Mechanical Room Clean	
Filters Installed Properly		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Filters Clean		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Inside of HVAC Unit Clean	
Condensate Pan Clean		<span style="border: 1px solid black; padding: 2px;">Yes</span>	Cooling Coil Clean		<span style="border: 1px solid black; padding: 2px;">Yes</span>		
Fresh Air Intake Location			<span style="border: 1px solid black; padding: 2px;">Exterior unit</span> ▼			Fresh Air Intake Free of Obstruction	
Pollutant Sources Near Air Intake			<span style="border: 1px solid black; padding: 2px;">No</span> ▼			<span style="border: 1px solid black; padding: 2px;">Yes</span>	

### Observations

Construction paper is retaining moisture. Stained ceiling tiles could be from roof leaks, fire sprinkler piping, or chilled water lines where rodents have chewed through the foam insulation. Carpenters should evaluate piping entering into the drop ceiling area for water intrusion from the exterior of the building. Possible area of rodent intrusion is just below the roof cap above the drop ceiling entering into the air handler room F-186. Recommend to close up the firewall opening entering into the classroom area from the Mechanical room above the drop ceiling.

### Corrective Actions to be Completed by Site Based Staff

Remove black construction paper from board	▼
Thoroughly clean horizontal surfaces	▼
Clean ceilings around HVAC supply grills	▼
Coordinate a schedule with instructor to clean properly due to clutter	▼
Replace stained ceiling tiles after repairs	▼
	▼
	▼

### Corrective Actions to be Completed by PPO

Evaluate and repair cause of stained ceiling tiles	▼
Generate work order for pest control - Rodents	▼
	▼
	▼
	▼
See observations for additional information	▼
	▼
	▼

# IAQ Assessment

Silver Palms Elementary

Evaluation Date September 29, 2014

Time of Day 12:30

Outdoor Conditions Temperature 90.1

Relative Humidity 63.7

Ambient CO2 458

Fish	Temperature	Range	Relative Humidity	Range	CO <sup>2</sup>	Range	# Occupants
<span style="border: 1px solid black; padding: 2px;">169</span>	<span style="border: 1px solid black; padding: 2px;">72.8</span>	<span style="border: 1px solid black; padding: 2px;">72 - 78</span>	<span style="border: 1px solid black; padding: 2px;">38.1</span>	<span style="border: 1px solid black; padding: 2px;">30% - 60%</span>	<span style="border: 1px solid black; padding: 2px;">833</span>	<span style="border: 1px solid black; padding: 2px;">MAX 700 &gt; Ambient</span>	<span style="border: 1px solid black; padding: 2px;"></span>
Noticeable Odor		<span style="border: 1px solid black; padding: 2px;">No</span>	Visible water damage / staining?		Visible microbial growth?		Amount of material affected
Ceiling	<span style="border: 1px solid black; padding: 2px;">2' X 4' Lay in</span>		<span style="border: 1px solid black; padding: 2px;">Yes</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">8 ceiling stains</span>
Walls	<span style="border: 1px solid black; padding: 2px;">Drywall</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;"></span>
Floor	<span style="border: 1px solid black; padding: 2px;">12" x 12" Vinyl</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;"></span>

Ceiling Clean	<span style="border: 1px solid black; padding: 2px;">No</span>	HVAC Supply Grills Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	HVAC Return Grills Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>
Walls Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Inside of Supply Duct Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Inside of Return Duct Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>
Flooring Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Ceiling at Supply Grills Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>		
Room Surfaces Clean	<span style="border: 1px solid black; padding: 2px;">No</span>				

Trash Removed	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Exhaust Fans Working	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Unapproved Chemicals / Cleaners in Room	<span style="border: 1px solid black; padding: 2px;">No</span>
Signs of Pests	<span style="border: 1px solid black; padding: 2px;">No</span>	Drain Traps Wet	<span style="border: 1px solid black; padding: 2px;">N/A</span>	Air Fresheners in Room	<span style="border: 1px solid black; padding: 2px;">No</span>
Room Cluttered	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Food if Stored in Room is in Sealed Containers	<span style="border: 1px solid black; padding: 2px;">Yes</span>		

Mechanical Equipment Location	<span style="border: 1px solid black; padding: 2px;">FISH 186</span>		Mechanical Room Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	
Filters Installed Properly	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Filters Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Inside of HVAC Unit Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>
Condensate Pan Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Cooling Coil Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>		

Fresh Air Intake Location	<span style="border: 1px solid black; padding: 2px;">Exterior unit</span> ▼	Fresh Air Intake Free of Obstruction	<span style="border: 1px solid black; padding: 2px;">Yes</span>
Pollutant Sources Near Air Intake	<span style="border: 1px solid black; padding: 2px;">No</span> ▼		

**Observations**

**Stained ceiling tiles could be from roof leaks, fire sprinkler piping, or chilled water lines. Carpenters should evaluate piping entering into the drop ceiling area for water intrusion from the exterior of the building.**

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**Corrective Actions to be Completed by Site Based Staff**

Replace stained ceiling tiles after repairs	▼
Thoroughly clean horizontal surfaces	▼
	▼
Coordinate a schedule with instructor to clean properly due to clutter	▼
	▼
	▼
	▼

**Corrective Actions to be Completed by PPO**

Evaluate and repair cause of stained ceiling tiles	▼
	▼
	▼
	▼
See observations for additional information	▼
	▼
	▼

# IAQ Assessment

Silver Palms Elementary

Evaluation Date September 29, 2014

Time of Day 1:00

Outdoor Conditions Temperature 90.1

Relative Humidity 63.7

Ambient CO2 458

Fish	Temperature	Range	Relative Humidity	Range	CO <sup>2</sup>	Range	# Occupants
<span style="border: 1px solid black; padding: 2px;">172</span>	<span style="border: 1px solid black; padding: 2px;">74.4</span>	<span style="border: 1px solid black; padding: 2px;">72 - 78</span>	<span style="border: 1px solid black; padding: 2px;">34.9</span>	<span style="border: 1px solid black; padding: 2px;">30% - 60%</span>	<span style="border: 1px solid black; padding: 2px;">914</span>	<span style="border: 1px solid black; padding: 2px;">MAX 700 &gt; Ambient</span>	<span style="border: 1px solid black; padding: 2px;"></span>
Noticeable Odor		<span style="border: 1px solid black; padding: 2px;">No</span>	Visible water damage / staining?		Visible microbial growth?		Amount of material affected
Ceiling	<span style="border: 1px solid black; padding: 2px;">2' X 4' Lay in</span>		<span style="border: 1px solid black; padding: 2px;">Yes</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">10 ceiling stains</span>
Walls	<span style="border: 1px solid black; padding: 2px;">Drywall</span>		<span style="border: 1px solid black; padding: 2px;">Yes</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">&lt; 2 sq ft</span>
Floor	<span style="border: 1px solid black; padding: 2px;">12" x 12" Vinyl</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;"></span>

Ceiling Clean	<span style="border: 1px solid black; padding: 2px;">No</span>	HVAC Supply Grills Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	HVAC Return Grills Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>
Walls Clean	<span style="border: 1px solid black; padding: 2px;">No</span>	Inside of Supply Duct Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Inside of Return Duct Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>
Flooring Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Ceiling at Supply Grills Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>		
Room Surfaces Clean	<span style="border: 1px solid black; padding: 2px;">No</span>				

Trash Removed	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Exhaust Fans Working	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Unapproved Chemicals / Cleaners in Room	<span style="border: 1px solid black; padding: 2px;">No</span>
Signs of Pests	<span style="border: 1px solid black; padding: 2px;">No</span>	Drain Traps Wet	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Air Fresheners in Room	<span style="border: 1px solid black; padding: 2px;">No</span>
Room Cluttered	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Food if Stored in Room is in Sealed Containers	<span style="border: 1px solid black; padding: 2px;">N/A</span>		

Mechanical Equipment Location	<span style="border: 1px solid black; padding: 2px;">FISH 186</span>	Mechanical Room Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>
Filters Installed Properly	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Filters Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>
Condensate Pan Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>	Cooling Coil Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>
		Inside of HVAC Unit Clean	<span style="border: 1px solid black; padding: 2px;">Yes</span>

Fresh Air Intake Location	<span style="border: 1px solid black; padding: 2px;">Exterior unit</span> ▼	Fresh Air Intake Free of Obstruction	<span style="border: 1px solid black; padding: 2px;">Yes</span>
Pollutant Sources Near Air Intake	<span style="border: 1px solid black; padding: 2px;">No</span> ▼		

**Observations**

Stained ceiling tiles could be from roof leaks, fire sprinkler piping, or chilled water lines. Carpenters should evaluate piping entering into the drop ceiling area for water intrusion from the exterior of the building. In the back of the classroom adjacent to the stained ceiling tiles a portion of the wall is wet.

**Corrective Actions to be Completed by Site Based Staff**

Replace stained ceiling tiles after repairs	▼
Thoroughly clean horizontal surfaces	▼
	▼
Coordinate a schedule with instructor to clean properly due to clutter	▼
	▼
	▼
	▼

**Corrective Actions to be Completed by PPO**

Evaluate and repair cause of stained ceiling tiles	▼
Evaluate and repair cause of water damage	▼
Remove and replace wall material as necessary	▼
	▼
	▼
See observations for additional information	▼
	▼
	▼

# IAQ Assessment

Silver Palms Elementary

Evaluation Date September 29, 2014

Time of Day 1:30

Outdoor Conditions    Temperature 90.1

Relative Humidity 63.7

Ambient CO2 458

Fish	Temperature	Range	Relative Humidity	Range	CO <sup>2</sup>	Range	# Occupants
<span style="border: 1px solid black; padding: 2px;">174</span>	<span style="border: 1px solid black; padding: 2px;">71.7</span>	<span style="border: 1px solid black; padding: 2px;">72 - 78</span>	<span style="border: 1px solid black; padding: 2px;">35.2</span>	<span style="border: 1px solid black; padding: 2px;">30% - 60%</span>	<span style="border: 1px solid black; padding: 2px;">759</span>	<b>MAX 700 &gt; Ambient</b>	<span style="border: 1px solid black; padding: 2px;"> </span>
<b>Noticeable Odor</b>		<b>Visible water damage / staining?</b>		<b>Visible microbial growth?</b>		<b>Amount of material affected</b>	
<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">Yes</span>		<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;">4 ceiling stains</span>	
<b>Ceiling</b>	<span style="border: 1px solid black; padding: 2px;">2' X 4' Lay in</span>		<span style="border: 1px solid black; padding: 2px;">Yes</span>	<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;"> </span>	
<b>Walls</b>	<span style="border: 1px solid black; padding: 2px;">Drywall</span>		<span style="border: 1px solid black; padding: 2px;">No</span>	<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;"> </span>	
<b>Floor</b>	<span style="border: 1px solid black; padding: 2px;">12" x 12" Vinyl</span>		<span style="border: 1px solid black; padding: 2px;">No</span>	<span style="border: 1px solid black; padding: 2px;">No</span>		<span style="border: 1px solid black; padding: 2px;"> </span>	

<b>Ceiling Clean</b>	<span style="border: 1px solid black; padding: 2px;">No</span>	<b>HVAC Supply Grills Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>	<b>HVAC Return Grills Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>
<b>Walls Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>	<b>Inside of Supply Duct Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>	<b>Inside of Return Duct Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>
<b>Flooring Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>	<b>Ceiling at Supply Grills Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>		
<b>Room Surfaces Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>				

<b>Trash Removed</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>	<b>Exhaust Fans Working</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>	<b>Unapproved Chemicals / Cleaners in Room</b>	<span style="border: 1px solid black; padding: 2px;">No</span>
<b>Signs of Pests</b>	<span style="border: 1px solid black; padding: 2px;">No</span>	<b>Drain Traps Wet</b>	<span style="border: 1px solid black; padding: 2px;">N/A</span>	<b>Air Fresheners in Room</b>	<span style="border: 1px solid black; padding: 2px;">No</span>
<b>Room Cluttered</b>	<span style="border: 1px solid black; padding: 2px;">No</span>	<b>Food if Stored in Room is in Sealed Containers</b>	<span style="border: 1px solid black; padding: 2px;">N/A</span>		

<b>Mechanical Equipment Location</b>	<span style="border: 1px solid black; padding: 2px;">FISH 185</span>	<b>Mechanical Room Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>
<b>Filters Installed Properly</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>	<b>Filters Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>
<b>Condensate Pan Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>	<b>Cooling Coil Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>
		<b>Inside of HVAC Unit Clean</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>

<b>Fresh Air Intake Location</b>	<span style="border: 1px solid black; padding: 2px;">Exterior unit</span>	<b>Fresh Air Intake Free of Obstruction</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>
<b>Pollutant Sources Near Air Intake</b>	<span style="border: 1px solid black; padding: 2px;">No</span>		

**Observations**

Stained ceiling tiles could be from roof leaks, fire sprinkler piping, or chilled water lines. Carpenters should evaluate piping entering into the drop ceiling area for water intrusion from the exterior of the building.

**Corrective Actions to be Completed by Site Based Staff**

<b>Replace stained ceiling tiles after repairs</b>	▼
	▼
	▼
	▼
	▼
	▼
	▼
	▼
	▼

**Corrective Actions to be Completed by PPO**

<b>Evaluate and repair cause of stained ceiling tiles</b>	▼
	▼
	▼
<b>See observations for additional information</b>	▼
	▼
	▼
	▼
	▼



# IAQ Assessment

Silver Palms Elementary

Evaluation Date

Time of Day

Outdoor Conditions    Temperature     Relative Humidity     Ambient CO2

Fish	Temperature	Range	Relative Humidity	Range	CO <sup>2</sup>	Range	# Occupants
<input type="text" value="178"/>	<input type="text" value="74.1"/>	<input type="text" value="72 - 78"/>	<input type="text" value="36.5"/>	<input type="text" value="30% - 60%"/>	<input type="text" value="857"/>	<input type="text" value="MAX 700 &gt; Ambient"/>	<input type="text"/>
Noticeable Odor		<input type="text" value="No"/>	Visible water damage / staining?		Visible microbial growth?		Amount of material affected
Ceiling	<input type="text" value="2' X 4' Lay in"/>		<input type="text" value="Yes"/>		<input type="text" value="No"/>		<input type="text" value="1 ceiling stains"/>
Walls	<input type="text" value="Drywall"/>		<input type="text" value="No"/>		<input type="text" value="No"/>		<input type="text"/>
Floor	<input 12"="" type="text" value="12" vinyl"="" x=""/>		<input type="text" value="No"/>		<input type="text" value="No"/>		<input type="text"/>

Ceiling Clean	<input type="text" value="No"/>	HVAC Supply Grills Clean	<input type="text" value="Yes"/>	HVAC Return Grills Clean	<input type="text" value="Yes"/>
Walls Clean	<input type="text" value="Yes"/>	Inside of Supply Duct Clean	<input type="text" value="Yes"/>	Inside of Return Duct Clean	<input type="text" value="Yes"/>
Flooring Clean	<input type="text" value="Yes"/>	Ceiling at Supply Grills Clean	<input type="text" value="Yes"/>		
Room Surfaces Clean	<input type="text" value="Yes"/>				

Trash Removed	<input type="text" value="Yes"/>	Exhaust Fans Working	<input type="text" value="Yes"/>	Unapproved Chemicals / Cleaners in Room	<input type="text" value="No"/>
Signs of Pests	<input type="text" value="No"/>	Drain Traps Wet	<input type="text" value="Yes"/>	Air Fresheners in Room	<input type="text" value="No"/>
Room Cluttered	<input type="text" value="No"/>	Food if Stored in Room is in Sealed Containers	<input type="text" value="N/A"/>		

Mechanical Equipment Location	<input type="text" value="FISH 185"/>		Mechanical Room Clean	<input type="text" value="Yes"/>	
Filters Installed Properly	<input type="text" value="Yes"/>	Filters Clean	<input type="text" value="Yes"/>	Inside of HVAC Unit Clean	<input type="text" value="Yes"/>
Condensate Pan Clean	<input type="text" value="Yes"/>	Cooling Coil Clean	<input type="text" value="Yes"/>		

Fresh Air Intake Location	<input type="text" value="Exterior unit"/>	Fresh Air Intake Free of Obstruction	<input type="text" value="Yes"/>
Pollutant Sources Near Air Intake	<input type="text" value="No"/>		

**Observations**

**Corrective Actions to be Completed by Site Based Staff**

Replace stained ceiling tiles after repair	▼
<input type="text"/>	▼
<input type="text"/>	▼
<input type="text"/>	▼
<input type="text"/>	▼
<input type="text"/>	▼
<input type="text"/>	▼
<input type="text"/>	▼
<input type="text"/>	▼

**Corrective Actions to be Completed by PPO**

Evaluate and repair cause of stained ceiling tiles	▼
<input type="text"/>	▼
<input type="text"/>	▼
See observations for additional information	▼
<input type="text"/>	▼
<input type="text"/>	▼
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